



# Working with Vulnerable People (WWVP) Registration

## Non-Teaching Employees, Contractors and Volunteers

### In this update:

## Important Dates

for

## Catholic Education Tasmania

Non-Teaching Employees,  
Contractors and Volunteers

**1 October 2015**  
**MANDATORY**  
**REGISTRATION**

**20 August 2015**  
**Last date for applications**  
**for current Non-Teaching**  
**Employees, Contractors and**  
**Volunteers**

**1 April**  
**Registration Opens**

## Future Updates:

- TCEC WWVP Policy
- TCEO WWVP Procedures
- How to apply for Registration
- Regional Information Sessions

### Feedback

We value your feedback.  
Questions and Comments to:

Melissa McGuire  
TCEO Human Services  
[wwvp@catholic.tas.edu.au](mailto:wwvp@catholic.tas.edu.au)

If you work or volunteer with children in certain activities or services, within Catholic Education Tasmania (CET), you must register for a background check, called, "Working with Vulnerable People Registration", by **1 October 2015**.

This registration aims to significantly improve safeguards to help keep children safe from harm.

Under the new legislation:

- Employees, Contractors and Volunteers of CET must apply for their own WWVP Registration once every three years;
- Employers are required to verify your Registration with the Tasmanian Department of Justice (DoJ);
- You will continue to be monitored by the DoJ for serious offences for the duration of your Registration;
- Your Registration can be used across multiple activities and organisations.

The DoJ has implemented a "phase in" period of 1 April – 1 October for Child Education Services (Non-Government).

### INFORMATION FOR CATHOLIC EDUCATION TASMANIA

Applications for **Catholic Education Tasmania** opens on 1 April 2015 however, Registration **is not mandatory until 1 October 2015**.

Please note applications generally take six weeks to process. There may be delays depending on the applicant's personal information. To ensure **CURRENT** Employees, Contractors and Volunteers receive their Registration inline with the mandatory registration date 1 October 2015 **all applications MUST be submitted prior to 20 August 2015**.

### FEES – Set by the Department of Justice

Volunteer Registration - \$17.76

Paid Employment Registration - \$103.60

A Paid Employment WWVP Registration will cover both paid and volunteer work in TAS for three years.

### EXAMPLES OF PEOPLE WHO SHOULD NOT REQUIRE REGISTRATION:

- People dropping off or picking up children;
- Relatives attending school events such as assembly, sports carnivals, concerts etc. where they are not directly participating.

Persons who hold valid Teacher Registration, Limited Authority to Teach or Permission to teach from the Teachers Registration Board are not required to hold mandatory Registration until **1 January 2017**.

**Remember!**

**Child Education Services (Non-Government)**  
**Registration is not MANDATORY until 1 October 2015**